

MINUTES of the meeting of the **HEALTH AND WELLBEING BOARD** held at 1.00 pm on 5 June 2014 at Old Council Chamber, Reigate & Banstead BC, Town Hall, Castlefield Road, Reigate, RH2 0SH.

These minutes are subject to confirmation by the Committee at its meeting on Thursday, 4 September 2014.

Elected Members:

- * Dr Andy Brooks (Co-Chairman)
- * Mr Michael Gosling (Co-Chairman)
- * Dr Joe McGilligan
- Dr David Eyre-Brook
- * Dr Claire Fuller
- * Dr Andy Whitfield
- * Dr Liz Lawn
- * Mrs Mary Angell
- * Councillor James Friend
- * Councillor Joan Spiers
- * Mr Mel Few
- * Peter Gordon
- * Chief Constable Lynne Owens
- * Helen Atkinson
- * Nick Wilson
- * John Jory
- * Dave Sargeant

Substitute Members:

Ms Sue Tresman, Guildford and Waverley CCG
Ms Joanne Alner, North West Surrey CCG

33/14 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Dr David Eyre Brook and Dr Liz Lawn. Dr Sue Tresman substituted for Dr David Eyre Brook and Joanne Alner for Dr Liz Lawn.

34/14 MINUTES OF PREVIOUS MEETING: 3 APRIL 2014 [Item 2]

The minutes were agreed as a true record of the previous meeting.

- The Chairman explained that at the last Health and Wellbeing Board meeting the Board agreed for the Co-chair, Michael Gosling and the Director of Public Health to review and approve the quality improvement plans for the two key quality measures in the Surrey CCGs Operational Plans on behalf of the Health and Wellbeing Board. As part of that recommendation, the Board asked for a more 'Plain English' version of the quality measures to be made available for members of the public. This can be found in pages 11-14 of the agenda.

35/14 DECLARATIONS OF INTEREST [Item 3]

There were none.

36/14 QUESTIONS AND PETITIONS [Item 4]**(a) MEMBERS' QUESTIONS [Item 4a]**

There were none.

37/14 PUBLIC QUESTIONS [Item 4b]

There were none.

38/14 PETITIONS [Item 4c]

The deadline for petitions was 14 days before the meeting. No petitions were received.

39/14 FORWARD WORK PROGRAMME [Item 5]

- The Chairman explained there would be a workshop for members of the Board on 3 July 2014 to help establish a forward work programme for the coming year.
- Items for the next Health and Wellbeing Board meeting on 4 September were agreed by the Board. Any changes to the agreed items would be publicised through the updates on the 'Healthy Surrey' website.

40/14 SURREY'S JOINT EMOTIONAL WELLBEING AND MENTAL HEALTH COMMISSIONING STRATEGY FOR CHILDREN AND YOUNG PEOPLE 2014 - 2017 [Item 6]

Witnesses:

Karina Ajayi, Commissioner, Children, Schools and Families, Surrey County Council

Diane McCormack, Head of Complex Needs and CAMHS, Guildford and Waverley CCG

Key points raised during the discussion:

1. The Board received a presentation. It was explained that the development of the strategy started in May 2013 in response to Health and Wellbeing Board priority of Improving children's health and wellbeing. The strategy focus is on the targeted Child and Adolescent Mental Health Services (CAMHS) jointly commissioned under the Section 75 agreement between Surrey CCG Collaborative and Surrey County Council. The strategy outlines the shared vision, joint commissioning objectives and intentions across the CCGs and Surrey County Council over the next three years.
2. A member of the Board was grateful for the work being done to address Section 136 as part of the commissioning strategy but questioned whether links were being made with Surreys adult social care directorate. The Head of Complex Needs and CAMHS explained that discussions had taken place with adult social care around the surrey crisis care concordat. Discussions were also taking place with the Police to help develop work on a mental health working group.
3. The Head of Complex Needs and CAMHS explained that discussions were ongoing with NHS England regarding the commissioning of 'crisis beds' for young people - Members of the Board agreed that having crisis beds within the county was a positive move which would stop young people with mental health issues having to travel outside the county for help and support.
4. Concerns were raised around the 21 service gaps listed in the commissioning strategy, identified as part of a needs assessment that had been completed. It was explained that the service gaps would be addressed and further investigated during the re-commissioning exercise. Work was being done to ensure specific contracts were focusing on specific service gap issues. How the service gaps will be specifically addressed will be defined in the commissioning strategy's action plan.

5. Members of the board asked for an update report to come back to the board in three months (as part of the broader update on the 'Improving Children's Health and Wellbeing priority') including the emotional wellbeing and mental health action plan and clear measures of success for the strategy.
6. It was urged for work to be done with housing teams in the district and borough councils during the re-commissioning process.
7. Members of the board agreed for the need to get away from a patchwork of services when dealing with mental health. There was a need to put in place clear communication to ensure people approached the most relevant service first time around.
8. Members of the Board supported the proposal to re look at the transition age of a young person with mental health issues. It was stated that work was being done by Public Health identify the clinical evidence to support raising the transition age to 25.
9. A member of the Board expressed concern over under funding for mental health services for young people. From the strategy, it was identified that in Surrey 6% of current investment is spent on targeted CAMHS, some members felt that adult mental health services were not adequately funded in comparison to other health services. During the discussion the Board identified a need for a joint exercise to take all existing needs assessments, identifying the gaps and overlaps, and understanding how budgets were spent.
10. Work was being done with market providers, families and young people to ensure feedback from the draft commissioning strategy were creative and well informed. A member of the Board explained the importance of placing service users and families at the heart of the consultation process before approaching other avenues for consultation.

Resolved:

The Health and Wellbeing Board agreed,

- To endorse the Emotional Wellbeing and Mental Health Commissioning Strategy for children and young people in Surrey.
- For officers to bring back a progress report to the Board on the Children and Young People's Emotional Wellbeing and Mental Health commissioning strategy as part of the update on the wider 'Improving Children's Health and Wellbeing' priority in September 2014.

Actions/Next Steps:

- For an informal session around budget allocation to be set up.

41/14 PROMOTING EMOTIONAL WELLBEING AND MENTAL HEALTH PRIORITY [Item 7]

Witnesses:

Donal Hegarty, Senior Manager for Commissioning, Surrey County Council

Diane Woods, Associate Director for Mental Health and Learning Disabilities from North East Hampshire and Farnham CCG

Key points raised during the discussion:

1. The Senior Manager for Commissioning presented a presentation to the board on the local crisis care concordat. He explained that a workshop had taken place in May around the local crisis care concordat with the key themes emerging from this. The group at the workshop helped shape the draft concordat which would eventually require sign up from multiple Surrey agencies.
2. A member of the Board commented on the positive results from the workshop and asked for the draft crisis concordat to be presented at the Community Safety Board.
3. Officers were conscious of the level of resource available in mental health but conversations were ongoing with CCG's around creating a single point of access for crisis care.
4. Members of the Board were grateful for the work which had been done around the draft crisis care concordat but wanted to ensure there was clear and swift follow through on delivering the action plan.
5. Concerns were raised over the branding of mental health and the possibility of using the term 'crisis' in its place. The Associate Director for Mental Health and Learning Disabilities explained that an all inclusive service for everyone in a 'crisis', including those with mental health issues would be coordinated at a single point of access on the local level.
6. It was stated that CCG's had collaborative commissioning arrangements in place for mental health. These arrangements ensured single solutions across Surrey were agreed.
7. Members highlighted the need for discussions around the budget required for implementing the crisis care concordat to ensure effective mobilisation.
8. It was stated that an action plan would come back to the Board in September 2014. A delivery group for the concordat would also be

established and support was offered to the leads by the Chair of Healthwatch Surrey.

9. A Member of the Board suggested there would be value in mapping the initial 'triggers' of mental health crisis and working with District and Borough Councils to help target efforts to prevent crisis escalating or happening at all – examples given were the issuing of parking tickets and housing decisions.
10. The Associate Director for Mental Health and Learning Disabilities introduced a second presentation on the joint commissioning strategy for emotional wellbeing and mental health. The draft strategy would go out for consultation in July 2014.
11. Clarification was sought around the difference between mental health and mental wellbeing. The Associate Director for Mental Health and Learning Disabilities recognised that consistent terminology had not been used in the draft commissioning strategy for emotional wellbeing and mental health but confirmed the terminology would be clarified for the final strategy.
12. A member of the board announced that the Care Act would be published on 6 June 2014 and would distinguish between mental health and mental wellbeing. It was suggested that the draft strategy draw out the difference between the terminology from the Care Act.
13. It was explained that mortality rates for people with a severe mental illness was three times higher than in the general population. A member of the board stated that a high number of deaths were due to physical factors such as smoking rather than mental health factors. It was further added that when a suicide had taken place in the presence of a police officer, the resulting case would have to be referred to the Independent Police Complaints Commission which would incur heavy costs for the police.

Resolved:

The Health and Wellbeing Board agreed,

- To note that the draft commissioning strategy will be going out for public consultation in June 2014 for a period of 12 weeks.
- To note the outcomes of the mental health crisis care concordat workshop held on 23 May 2014;
- That the Surrey Health and Wellbeing Board be the body to provide the strategic overview of the concordat, with operational delivery through the Emotional Wellbeing and Mental Health Partnership Board (linking with the Community Safety Board and Better Care Board).

- To support an annual workshop to bring the mental health crisis concordat signatory organisations together to review progress and hold each other to account on the delivery of the action plan.

Actions/Next Steps:

For officers to provide the board with a progress report on results from the consultation on the draft emotional wellbeing and mental health joint commissioning strategy for a Health and Wellbeing board meeting in October 2014.

42/14 CLINICAL COMMISSIONING GROUPS STRATEGIC PLANS 2014/15 – 2018/19 AND ANNUAL REPORTS 2013/14 [Item 8]

Witnesses:

None

Key points raised during the discussion:

1. The report was introduced by the Chairman of the Board who explained that CCGs had shared drafts of their five year strategic plans with the Board and had asked for feedback. The strategic plans describe what the CCGs aim to achieve for their local health and wellbeing system over the next five years and current progress to date. Final submissions of plans are due on 20 June 2014.
2. The Chairman explained that since the Health and Wellbeing Board had shared and commented on the CCG five year plans, NHS England announced that CCGs were required to submit 'Units of Planning'. Surrey CCGs have decided to do this on a Surrey Footprint.
3. In addition to this 'Unit of Planning' Plan, and due to its unique landscape (its CCG area crosses county boundaries), North East Hampshire & Farnham CCG will have a 5 year strategic plan for its area. Hence the Board has been asked to agree its overall 'opinion' on whether the North East Hampshire & Farnham CCG strategic plan takes proper account of the joint health and wellbeing strategy.

Resolved:

The Health and Wellbeing Board,

- Noted the update on the development of CCG strategic plans 2014/15 – 2018/19 (including the approach to developing the 'Unit of Planning' plan / submission) and the relevant strategic plans of the County Council.
- Agreed its overall 'opinion' (attached Annex A) on whether the North East Hampshire & Farnham CCG strategic plan takes proper account of the joint health and wellbeing strategy.
- Noted the consultation undertaken on the health and wellbeing excerpts from draft CCG Annual Reports 2013/14.

Actions/Next Steps:

None

43/14 JOINT STRATEGIC NEEDS ASSESSMENT (JSNA) AND PHARMACEUTICAL NEEDS ASSESSMENT (PNA) PRESENTATION [Item 9]

Witnesses:

Helen Atkinson, Director of Public Health

Key points raised during the discussion:

1. A presentation was presented by the Director of Public Health on the Pharmaceutical Needs Assessment (PNA). It was explained that since 1 April 2013 Health and Wellbeing Boards had a statutory responsibility to publish and keep up to date the pharmaceutical needs assessment.
2. Surrey has a current PNA, which was produced by NHS Surrey in 2011 – this has recently been reviewed to ensure it is up-to-date. The Health and Wellbeing Board will be asked to sign off a fully refreshed PNA in February 2015 to enable us to meet the statutory deadline of publishing a new PNA by April 2015.
3. The Director of Public Health explained that a steering group had been established to support the Board in carrying out its ongoing duties with regards to requests for pharmacy service changes.
4. The Board confirmed it was happy for the steering board to continue to act on behalf of the Board in regard to the PNA duties but requested that the PNA Steering Group share a log of the PNA pharmacy applications with the Board which would also include with the outcome of any decisions.

5. The Board recognised that further work needed to be done to promote the aims and ambitions of the Joint Strategic Needs Assessment (JSNA).
6. The Director of Public Health explained that significant work had been undertaken to ensure the JSNA was more accessible to all. The Director of Public Health went onto say that the independent annual report of the Director of Public Health had been published..

Resolved:

The Health and Wellbeing Board agreed,

- For the PNA Steering Group to share a log of the PNA pharmacy applications with the Board which would also include with the outcome of any decisions.

Actions/Next Steps:

None

44/14 PUBLIC ENGAGEMENT SESSION [Item 10]

There were no questions.

Chairman

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Surrey Health and Wellbeing Board

Date of meeting	5 June 2014
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Item / paper title: Clinical Commissioning Groups' Strategic Plans 2014/15 – 2018/19 and Annual Reports 2013/14

Additional information to support recommendation 2:

The Surrey Health and Wellbeing Board is asked to:

- Agree its overall 'opinion' on whether the North East Hampshire & Farnham CCG strategic plan takes proper account of the joint health and wellbeing strategy

Based upon feedback from Board members, the draft opinion for approval is:

Surrey's Health and Wellbeing Board members received a copy of the North East Hampshire and Farnham CCG draft 5 year strategy on 14 April 2014. Comments were received back from other Clinical Commissioning Groups, Healthwatch Surrey and from the County Council's Public Health team. It was noted that Hampshire County Council's Public Health team provide the CCG with support around health needs assessment.

The overall view from the feedback received was that the draft 5 year strategy is aligned to Surrey's Joint Strategic Needs Assessment and Surrey's Joint Health and Wellbeing Strategy.

Some Board members did feel that the Strategy could have gone further in demonstrating how the CCG contributed to the Improving Children's Health and Wellbeing, Promoting Emotional Wellbeing & Mental Health, and Safeguarding the Population priorities within the Joint Health and Wellbeing Strategy.

The Board has subsequently received assurances from the CCG that further detail on these aspects of the Strategy will be included in the finalised plan before it is published.

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